# **Application Packet**

Packet ID Number-

# Haddam Volunteer Fire Company

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Haddam Volunteer Fire Company
Station 1

PO Box 194 Higganum, CT 06441

860-345-4945

www.haddamfire.com

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## **Application Package Contents**

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#### General Job Description

#### Firefighter:

Working in fire company will include various tasks and training that all revolve around the core idea of preserving life and property in the Town of Haddam. As a Volunteer Firefighter you will be trained how to safely operate en-route to and on the scene of an emergency.

Firefighting tasks include; combating, extinguishing and preventing fires of all types. Members will also be driving and operating fire apparatus, using power tools including the jaws of life, and learning fireground operating procedures which include strategy and tactics as well as various safety techniques.

#### **Emergency Medical Service:**

The fire company is responsible for providing EMS (Emergency Medical service) to the residents of Higganum and Haddam. We provide emergency medical care to patients and prepare them for transport. Members are encouraged to become a licensed MRT (Medical Response Technician) or an EMT (Emergency medical Technician). The department pays for these courses. Monthly EMS training is provided to build EMS basic life support skills, adhering and reviewing policies set forth by Middlesex Hospital, and working together to provide the best emergency care possible.

#### Fire Police:

Fire company members that can't fulfill our firefighters role can join the ranks of the departments fire police. Their objective is to provide scene safety to firefighters and first responders working on an emergency scene. They also help to manage traffic concerns away from emergency scenes and protecting the general public from the emergency scene itself. Training is offered by the department and would cover aspects of scene safety and traffic diversion management.

## **Support Member:**

The fire company also needs members to fill our various administrative roles that are needed to help the day-to-day operations of the department business be managed efficiently. We have administrative roles that are non-firefighter based such as our secretary, treasurer, and historian positions. We offer many committees to serve on such as the annual Christmas committee, annual department fundraiser, and various other committee projects that take place throughout the year.

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## **Eligibility**

- Applicants must be 18 years old or older
- Applicants must have a valid Connecticut drivers license and a satisfactory driving record
- Applicants must not have had a felony conviction and be willing to consent to a background investigation to verify

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#### **Application Process Overview**

- Step 1 Applicant receives an initial interview and application package then completes all required tasks on checklist.
- Step 2 Applicant returns completed forms and information to the Membership Committee.
- Step 3 Upon a review, the Membership Committee forwards the information to the Standing Committee for final review and interview scheduling.
- Step 4 Upon Standing Committee approval, the Applicant is presented to the Company and sworn in as a Probationary Member. A Probationary period may vary in length and once completed the Applicant will be accepted by the Company as a Full Member.

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### Standing Comm. Interview Process

- Once the Haddam Fire Company application is completed, a copy of your drivers license, and any Fire/EMS certificates are submitted to the membership comm., this information will be turned over to the standing comm.
- You will be contacted by the first assistant chief for an oral interview. The standing comm. consists of the first assistant chief, second assistant chief, and three captains.
- This meeting is simply a question and answer session where the comm. can get to know the applicant.
- A background check will be conducted. Once the background check is received by the standing comm. and the results are favorable, the standing comm. will then set an appointment with the Haddam Fire Departments physician to conduct a physical.
- Once the background check and physical are completed, the applicant will be brought to the next monthly meeting for probationary membership.

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## Checklist

□ Copy driver's license
□ Complete application
□ Provide conies of any FMS or firefighting certificates

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## Membership Comm. Contacts

1) Chairman-John Kuzminski Home-860-345-3170 Cell-860-662-2874 E-mail- kuzw41@juno.com