

# Cromwell Fire Department

Chief's Office



Jason Balleto, Fire Chief  
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## CFD Career Firefighter Job Description

The Cromwell Fire Department Career Full Time Firefighter/EMT is a technical position. The position involves performing fire, rescue, salvage and emergency medical activities. General duties of all career firefighting staff are governed through departmental directives, standard operating procedures and guidelines, and policies and procedures as set forth by both the Fire Chief or his designee, and the Fire Commission. These functions are carried out under the direct supervision of a lieutenant or higher-ranking officer following the department chain of command up to and including the Fire Chief. During emergency and routine incident operations the Incident Command System (ICS) shall be adhered to as also established through the Department Chain of Command. The position also includes responsibility for communications with peer department members. The communication will include, but not limited to the policies, procedures, and rules of the Cromwell Fire Department. The position of Firefighter/EMT includes operational responsibilities for both routine and emergency situations during the assigned shifts. This position is a Union position and subject to the Collective Bargaining Agreement currently in place between the IAFF Local 4662 and the Cromwell Fire District.

### Cromwell Fire Department Firefighter/EMT

- Safe and orderly response to fire, rescue, EMS, and public service call that are dispatched to.
- Driving fire apparatus, operates pumps, and other equipment associated with firefighting, rescue, hazardous materials, salvage, and overhaul
- Response and performance at emergency medical incidents and rendering medical care to the level of certification possessed as an Emergency Medical Technician.

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- Providing public education and prevention instruction to target audiences identified by the department and Cromwell Fire Marshal's Office.
- Activities for a Cromwell Fire Department Firefighter include but not limited to fire suppression, search & rescue, salvage & overhaul, disentanglement of trapped victims, isolation & abatement of identified hazardous conditions, establishment of safe zones, and any other actions deemed necessary to address an emergency condition
- Completing and submitting written incident reports as required, which include National Fire Incident Reporting System (NFIRS), emergency medical reports, and any other report deemed necessary by the Fire Chief or his designee
- Completing daily, weekly, and monthly log activities including apparatus, equipment, and SCBA checks or as directed by a Cromwell Fire Department Company or Chief Officer.
- Performs routine maintenance and servicing of equipment including washing and waxing fire apparatus, checking batteries and apparatus fluids, cleaning and drying hose, inspection and testing of fire hose, to name a few.
- Attends in service and online training to maintain current knowledge and new trends in fire suppression and emergency medical technology
- Required to fulfill scheduled/assigned duty shifts and adequately ensure station / shift coverage as prescribed by commanding officer or department administration

## **Required Knowledge, Skills, and Abilities**

- Thorough knowledge of the Cromwell Fire Department rules, regulations, policies, and procedures
- Be able to demonstrate and support the Cromwell Fire Department Mission Statement, Core Values, Code of Ethics, and Code of Conduct

**82 Court Street ~ Cromwell, CT 06416 ~ Phone 860-635-6155 ~ Fax 860-632-1599**

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- Clear understanding of district geography
- Use of department Incident Command System
- Ability to effectively lead and communicate with others
- Interpret, explain, and apply federal, state, local, and department policies, procedures, laws, rules, and regulations.
- Develop and maintain accurate recordkeeping systems.
- Communicate clearly and concisely, both orally and in writing.
- Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.
- Ability to work safely and efficiently with little direct supervision
- Sound judgment and decision-making abilities
- Independent problem-solving ability
- Intermediate mathematical skills
- Ability to establish and maintain an effective working relationship with coworkers and subordinates

## Working Conditions

- Frequent periods of sitting
- Ability to lift, carry, push, and pull greater than 150 pounds
- Constant speaking, hearing, and judgment
- Frequent writing and concentration
- Intermittent periods of climbing, balancing, stooping, kneeling, crouching, crawling, reaching, smelling, handling, feeling, dexterity, near and far sight acuity, depth perception, color vision, field of vision, concentration

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- Moderate exposure to weather, extreme cold and/or heat, wet and/or humid conditions, noise intensity level, vibrations, darkness/poor lighting, moving mechanical parts/hazards, confined spaces, high, exposed places, dirt/dust, odors, toxic chemicals, and other environmental conditions
- Ability to use protective eye wear, footwear, respiratory aid, hard hat, and gloves
- Ability to wear Firefighter Structural Firefighting Gear, SCBA, and APR with filters
- Ability to work in stressful environments and hazardous conditions
- Ability to analyze emergency situations and adopt a quick, effective, and reasonable course of action in accordance with training and departmental policies & guidelines

## Required Pre-Requisites

- At least 18 years of age
- IFSAC or ProBoard Firefighter II & Hazardous Materials Operations Certification in accordance with NFPA 1001 and NFPA 472 or 1072.
- Valid State of Connecticut Emergency Medical Technician (EMT) certification
- NIMS Certified ICS 100, 200, 700, and 800
- Valid Connecticut Drivers License with "Q" Restrictions or CDL A/B or be able to obtain "Q" Restrictions within 6 months from date of hire
- High School Diploma or equivalent
- Have a Valid Candidate Physical Ability Test (CPAT) certification, obtain a Valid CPAT certification within 6 months from the date of hire while the Connecticut State of Emergency exists, or documentation of continuous (3 years or more) employment in a Career Fire Department as a Career Firefighter with successful completion of CFA or Local AHJ recruit firefighter program

## Preferred Requisites

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- Bachelor's degree or Associates Degree in Fire Science, Fire Administration or another related field
- IFSAC or Proboard certified as Fire Instructor I and Fire Officer I
- Successful completion of the Connecticut Fire Academy Recruit Program