

# FIREFIGHTER

## APPLICATION SUPPLEMENT No.18-28

This material supplements the general examination announcement with additional information about the recruitment process. It also allows applicants to submit required information that is not addressed in the standard application form.

It is strongly recommended that you review this entire supplement before completing any portion thereof.

Thank you for your interest in employment with the City of Stamford. We wish you success through this process.

## REVIEW OF APPLICATION MATERIAL

Be certain that you have all the necessary application material, which consists of the following:

- ❖ Firefighter examination announcement;
- ❖ “Announcement General Conditions” (listed on the reverse side of the announcement);
- ❖ “Application for Examination or Employment-Firefighter #18-28,” which consists of four (4) numbered pages as well as a one (1) page Applicant Disclosure Form;
- ❖ All six (6) pages of this Application Supplement.

It is very important that you read and follow written instructions throughout the testing and recruitment process. Failure to do so may result in your disqualification as an applicant/candidate. It is strongly recommended that you keep all material and correspondence related to your Firefighter application/candidacy in a single folder.

Information in the announcement and application supplement is provided as a guide to the application process, and is not intended to be a complete source of information about the testing and selection process. Further information will be provided in the future to qualified applicants on an as-needed basis.

DO NOT RETURN THIS PAGE WITH YOUR APPLICATION

## CPAT GENERAL INFORMATION

The Candidate Physical Ability Test (CPAT) is a practical exam used to test physical ability to perform job tasks related to firefighting. The CPAT was developed by the IAFF/IAFC Joint Labor Management Wellness/Fitness Task Force and is used in the Firefighter selection process of numerous fire departments throughout the state and around the country. In Connecticut, the test is administered by the State Fire Academy in Meriden, CT.

The City of Stamford has formally incorporated the CPAT as a special minimum qualification requirement for Firefighter applicants. No applicant will be found eligible without a certification issued no earlier than one (1) year of appointment from an accredited IAFF CPAT testing site, as evidenced by a dated card or certificate. If you currently have a CPAT, it must be dated no earlier than November 17, 2017.

The following link to the Connecticut Fire Academy's website (<http://www.ct.gov/cfpc/cwp/view.asp?Q=246722>) contains detailed information about CPAT content, location, registration, orientation, preparation, cost and schedule. Any question or concerns not covered therein should be addressed directly to the Academy, which has complete authority over those matters.

DO NOT RETURN THIS PAGE WITH YOUR APPLICATION

## **INFORMATION CONCERNING STAMFORD RESIDENCY POINTS**

Firefighter applicants who wish to apply for five (5) residency preference points as stipulated in City Ordinance #1112 approved 11/9/09 should read this information sheet entirely.

In order to qualify for 5 points residency credit, you must: 1) submit a completed "Residency Credit Application and Affidavit" with your employment application; 2) submit, irrefutable evidence to substantiate that you are a City of Stamford resident and that you have been domiciled in the City of Stamford, Connecticut for a period of at least 12 months prior to the date of receipt of the application; and 3) achieve a passing score on the written examination.

For purposes of this ordinance, "domiciled" is defined as "that place where an individual has his/her true, fixed and permanent home, where he or she normally eats and sleeps and maintains his or her normal personal and household effects". Applicants who have a permanent home in Stamford but resided elsewhere during some or all of the required time period for the sole purpose of attending school or compulsory U.S. military service will qualify for credit.

Documented proof of residency will be required at the time that qualified applicants obtain a passing score on the examination. **DO NOT SEND ANY DOCUMENTATION ALONG WITH YOUR APPLICATION - IT WILL BE RETURNED TO YOU.** You are advised to obtain and retain documentation that comprises irrefutable proof of continuous residency since at least 12 months prior to receipt of your application until such time as that documentation is specifically requested by the Human Resources Division.

Documents that may be submitted in support of a residency claim include, but are not limited to, a copy of a lease or mortgage in the candidate's name plus one of the following (also in the candidate's name): cable TV, electric, gas, oil, telephone or water utility bill; checking or savings account statements; or credit card statements. The City of Stamford reserves the right to accept other documents, in lieu of the above, under special circumstances, which substantiate various living arrangements, such as residing with parents, etc., as determined by the Human Resources Division. Remember that you must prove residency over a period of time. Therefore you will be expected to produce documentation as described above that is dated beginning in September/October 2017 to present (depending on date of receipt of application) as well as the month such documentation is requested.

Insufficient, incomplete, improper or untimely documentation will result in the denial or forfeiture of residency credit. Evidence is subject to additional verification during the post job offer background check. As in the case of any intentional misrepresentation of a material fact on an employment application, candidates who are determined to have intentionally misrepresented or falsified facts concerning Stamford residency shall be disqualified or dismissed. The decision of the Director of Human Resources in all related matters is final and not subject to appeal.

**DO NOT RETURN THIS PAGE WITH YOUR APPLICATION**

**Detach and submit this page with your application if you are claiming residency points**

## RESIDENCY CREDIT APPLICATION AND AFFIDAVIT\*

\_\_\_\_\_  
 Last Name (Please print) First Name

\_\_\_\_\_  
 000- -  
 Social Security Number (Last 6 digits only)

### ACKNOWLEDGEMENT AND CERTIFICATION

**I hereby attest in good faith that I:** 1) am currently a bona fide resident of the City of Stamford, Connecticut; 2) have been domiciled in the City since at least 12 months prior to receipt of this application ; and 3) plan to remain a resident until at least November 17, 2018.

**I have read** the “Information Concerning Stamford Residency Points” included in the Firefighter application supplement, **and understand** that I bear the burden of proof to support my claim for residency points at the time such proof is requested and/or required.

**I understand and agree that:** 1) If I am unable to substantiate my claim at that time, I will be denied, or will forfeit, the 5 point addition to my written examination score; and/or 2) If I submit false, inaccurate or misleading information, I am subject to immediate disqualification or dismissal.

\_\_\_\_\_  
 Signature of Applicant

\_\_\_\_\_  
 Date Signed

\*If applying for residency preference points, this form **MUST** be submitted as an attachment to the “City of Stamford Application for Examination or Employment-Firefighter #18-28” by the last filing date of October 31, 2018.

## FIREFIGHTER MEDICAL STANDARDS\*

Firefighter candidates must be physically and medically capable of performing the essential functions of the job and are required to undergo a comprehensive post job offer medical screening and examination. Said examination, or portions thereof, will be conducted by the City's Provider of Occupational Services. Failure of a candidate to participate in or successfully complete any portion of the medical examination shall be grounds for disqualification, without right of appeal.

The City of Stamford has adopted the Medical Requirements for Fire Fighters issued by the National Fire Protection Association (NFPA) 1582.

If the Physician, or other qualified medical examiner who performs the examination on behalf of the City, determines that a candidate has a medical condition or history that is not specifically addressed in the NFPA 1582 Standards, the examiner shall indicate the finding(s) and render a medical opinion stating whether or not the candidate is able to perform the essential functions of firefighter.

The Physician has sole authority to review all medical examination results, to interpret and apply the medical standards, and to make the determination as to whether a candidate meets those standards. The interpretations, findings and conclusions of the Physician are final and not subject to appeal.

It is recommended that candidates who have questions about their ability to qualify due to a medical condition should review the medical standards and consult with a medical authority. The complete NFPA 1582 Comprehensive Occupational Medical Program for Fire Departments, 2018 Edition, are available for inspection in the Human Resources Division at the above address, as well as the HR Department website.

\* See also Item 4 of the General Conditions for Job Announcements for additional information regarding the post job offer medical examination.